West Tennessee Area Service Committee Minutes (5/26/2019)

WHAT DO WE NEED TO KNOW FOR OUR BUSINESS MEETING?

| Open Positions | Suggested Clean Time |
|----------------|----------------------|
| Alt Secretary | 1 year |
| RCM | 3 years |
| Activities | 1 year |
| Archives | 5 years |
| Treasurer | 3 years |

| Title/Sub/Group | Name | 1/27/2019 | 2/24/2019 | 3/24/2019 | 4/28/2019 | 5/26/2019 | |
|-------------------------------------|--------------|-----------|-----------|-----------|-----------|-----------|--|
| Administrative | | | | | | | |
| Chairperson | Drew R. | Х | Х | Х | Х | 0 | |
| Vice Chairperson | Sara S. | X | Х | OPEN | X | 0 | |
| Secretary | Sarah M. | X | Х | OPEN | OPEN | X | |
| Alternate Secretary | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | |
| Treasurer | OPEN | Х | 0 | Х | Х | OPEN | |
| Alternate Treasurer | Leigh Ann F. | Х | Х | Х | OPEN | Х | |
| Regional Committee Member | OPEN | OPEN | OPEN | OPEN | OPEN | | |
| Alternate Regional Committee Member | Leigh Ann F. | X | Х | X | X | X | |
| Subcommittees | | | | | | | |
| Activities | OPEN | X | Х | 0 | OPEN | OPEN | |
| Archives | OPEN | OPEN | OPEN | OPEN | OPEN | Х | |
| Hospitals and Institutions | Susan V. | Х | Х | Х | Х | Х | |
| Literature | Bronson R. | X | 0 | X | Х | X | |
| NA in May | Geoff B. | OPEN | OPEN | X | X | Х | |
| Newsletter | Juan S. | Х | Х | X | Х | Х | |
| Outreach | Sam T. | X | X | X | X | X | |
| Policy and Procedures | Tayler D. | X | Х | X | X | Х | |
| Public Relations | Bill S. | X | X | X | X | 0 | |
| Voting Groups | | | | | | | |
| Clarity (was Farfromusen) | Corey B. | X | X | X | X | X | |
| Clean Steam | Chris R. | X | X | X | X | X | |
| Cordova Hope | Paul B. | 0 | X | X | 0 | X | |
| Desire | Russell | X | X | X | X | X | |
| Doin' This Thing | Brad B. | X | X | X | 0 | 0 | |
| Get Honest or Die | Andrew M. | X | X | X | X | X | |
| G.I.FT. | Frank S. | X | X | 0 | X | 0 | |
| Harmony | Thomas B. | X | X | 0 | X | 0 | |
| High On Life | David T. | X | X | X | X | X | |
| Hope Dealers | Michael M. | X | X | X | X | X | |
| Lunch Bunch | Corey P. | X | X | X | X | X | |
| Keep It green | Brooks S | X | X | X | X | X | |
| One is too many | Susan V. | X | X | X | X | X | |
| Plan B | Brandy C | X | 0 | X | 0 | 0 | |
| Primary Purpose | Dennis B | X | X | X | X | X | |
| Saturday Night Alive | Glen H. | X | X | 0 | X | X | |
| Simplicity is the Key | Geoff B. | X | X | X | X | X | |
| Something Different | Bill S. | X | X | X | X | X | |
| Spiritual Awakenings | Sara S. | 0 | X | X | 0 | X | |
| Step Write In | Vince H. | X | 0 | X | X | 0 | |
| Thursday Nighters | Sam | X | X | X | X | X | |
| Unity Group | Lamar G. | 0 | X | X | 0 | X | |
| We Are Entirely Ready | Mancill W. | X | X | 0 | X | 0 | |
| Welcome Home | Ryan B. | X | X | X | 0 | X | |
| You + Me = We | Karen W. | X | 0 | X | Х | X | |
| Non-Voting Groups and Meetings | All: | | | | | | |
| Clean A.I.R. | Allison L | 0 | 0 | 0 | 0 | 0 | |
| Good Orderly Direction | Ben D. | 0 | X | 0 | X | 0 | |
| No Matter What | Drew R. | 0 | 0 | 0 | 0 | 0 | |

EXECUTIVE COMMITTEE

- <u>Chair</u> Not present
- Vice Chair Not present
- <u>Secretary</u> I was made aware that I made a mistake in the creation of the April 2019 Area Minutes. I entered a motion for Lucy to be acting archivist, and presented this motion as one to be voted on by area home groups.
 This motion was voted on during April 2019 Area and did not need to be sent back to the groups for a vote.
- RCM OPEN
- RCM Alt –

VOLUNTEER REGIONAL SERVICE MEETING Alt Regional Committee Member Report

MEETING DATE May 5, 2019

AREA REPORT DATE: May 26, 2019

Chairperson Report - We have lost our business status, there will be a \$75.00 reinstatement fee - A federal exemption has been filed with the IRS in February and accepted in February.

Secretary wrote a letter and put in minutes post meeting: There was a discussion of the letter concerning the last meeting. She was concerned about things that were not covered due to a rushed atmosphere. A discussion was held to consider holding a 2- Two Day RSC Meeting. The outcome of the discussion was that so far, it is looking like we don't need to.

Concern was raised from the West TN Area Report given in February. The report on potentially receiving a kit for Narcan Training. The body stated: Did you say Narcan Training? - I'm not sure if it is within our traditions, we could look into it - It sounds like a liability

Memphis put in a bid for the MZF.

A discussion on having a Regional Assembly in 2019? Straw poll in favor of doing it: More were opposed than in favor.

Donation to SZF Motion To send a \$499 donation to the SZF To help the zone conduct business

Motion was made and passed that the Region set aside up to \$400 to purchase a presentation board and supplies for MWTN Area PR to help carry the message

Nomination and Appointment of Eric P. for VRC H&I Chair *Service resume attached separately*

Nomination: Sam D. for VRC 38 Chair *Service Resume attached separately*

A discussion was held on Electing RD and RD Alt due to the new timeline of the VRSC now meeting quarterly. A 2 year term is necessary. Bring nominations/candidates for the RD Alternate for next VRSC meeting.

VRC Timeline to be part of the VRSC Timeline and to be added to the VRC Guidelines. Timeline will be implemented for VRC 38. The time line vote passed.

Recommendation as follows:

- November (24 months out): end of the current VRC, host city for VRC 2 years out hold informal discussion about Chair and committees
- January (22 months out): hold 1st planning meeting for nomination and election of Chair
- February (21 months out): bring chair nomination to VRSC meeting
- May (18 months out): receive report of VRC Chair acceptance at VRSC meeting and request partial seed money to establish banking account, P.O. Box and other expenses. Recommend \$500
- August (15 months out): present Hotel recommendation to VRSC meeting
- November (12 months out): preregistration to be present on Saturday night and Sunday for this convention at the current VRC location. Chair to present to VRSC report on upcoming VRC
- February (9 months out): request balance of seed money from VRSC and Chair to report
- May (6 months out): Chair to report to VRSC
- August (3 months out): Chair to report to VRSC November: VRC in progress. Chair to report preliminary results of VRC to VRSC
- February (3 months after VRC): Chair to give final report and turn over all information and merchandise to VRSC

• <u>Treasurer-</u>

| TREASURER'S REPORT FOR I | MAY | | | | | | | |
|---------------------------|----------|-----------|----|-----------|----------|------------|-------------|--|
| | Monies R | eceived | | | | | | |
| Source | | iterature | | Donations | | Tot Rec'ds | Basic Texts | |
| Clean A.I.R. | \$ | - | \$ | - | \$ | - | | |
| Clarity | \$ | 18.25 | \$ | - | \$ | 18.25 | 2 | |
| Clean Steam | \$ | - | \$ | - | \$ | - | | |
| Cordova Hope | \$ | 156.80 | \$ | 48.20 | \$ | 205.00 | 3 | |
| Desire | \$ | 187.28 | \$ | 100.72 | \$ | 288.00 | 4 | |
| Doin This Thing | \$ | - | \$ | - | \$ | - | | |
| Friday Night Step Writing | \$ | - | \$ | - | \$ | - | | |
| Get Honest or Die | \$ | 20.00 | \$ | - | \$ | 20.00 | 4 | |
| Gift | \$ | - | \$ | - | \$ | - | | |
| Good Orderly Direction | \$ | - | \$ | - | \$ | - | | |
| Harmony | \$ | 68.70 | \$ | 11.30 | \$ | 80.00 | 5 | |
| High on Life | \$ | 35.50 | \$ | - | \$ | 35.50 | 1 | |
| Hope Dealers | \$ | 37.20 | \$ | 7.80 | \$ | 45.00 | 0 | |
| Hopenminded | \$ | - | \$ | - | \$ | - | | |
| Keep it Green | \$ | - | \$ | 75.00 | \$ | 75.00 | 0 | |
| Lunch Bunch | \$ | 196.20 | \$ | 43.80 | \$ | 240.00 | 7 | |
| No Matter What | \$ | - | \$ | - | \$ | - | | |
| One is Too Many | \$ | - | \$ | - | \$ | - | | |
| Plan B | \$ | - | \$ | - | \$ | - | | |
| Positive Awareness | \$ | - | \$ | - | \$ | - | | |
| Primary Purpose | \$ | 36.75 | \$ | 21.25 | \$ | 58.00 | 2 | |
| Sat Nite Alive | \$ | 11.55 | \$ | 17.45 | \$ | 29.00 | 0 | |
| Simplicity is the Key | \$ | 24.95 | \$ | 48.05 | \$ | 73.00 | 0 | |
| Something Different | \$ | 45.45 | \$ | 54.55 | \$ | 100.00 | 0 | |
| Spiritual Awakening | \$ | 42.30 | \$ | - | \$ | 42.30 | 4 | |
| Step Write In | \$ | - | \$ | - | \$ | - | | |
| Γhursday Nighters | \$ | 5.50 | \$ | 45.00 | \$ | 50.50 | 0 | |
| Jnity | \$ | 18.15 | \$ | 1.85 | \$ | 20.00 | 0 | |
| We Are Entirely Ready | \$ | _ | \$ | _ | \$ | - | | |
| Welcome Home | \$ | 38.00 | \$ | 12.00 | \$ | 50.00 | 4 | |
| You+ Me = we | \$ | 28.75 | \$ | 11.25 | \$ | 40.00 | 1 | |
| Miracles Happen | \$ | - | \$ | - | \$ | - | | |
| | | | \$ | _ | \$ | _ | | |
| | \$ | _ | \$ | - | \$ | - | | |
| Sub Totals | \$ | 971.33 | \$ | 498.22 | \$ | 1,469.55 | 37 | |
| | | | 1 | | Ť | 2,122.22 | | |
| Donations | \$ | 498.22 | 1 | | | | | |
| iterature | \$ | 971.33 | Г | | | | | |
| Member Donations | Ś | - | Г | | | | | |
| Activities | \$ | _ | Г | | | | | |
| Subtotal Received At Area | \$ | 1,469.55 | Г | | | | | |
| Prior Balance | \$ | 5,204.82 | Г | | \vdash | | | |
| artiful root | \$ | - | Н | | \vdash | | | |
| Available | \$ | 6,674.37 | Н | | \vdash | | | |
| | | 5,57 1107 | | | \vdash | | | |
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| Expenses | | | | | | | | |
|---|----|----------|----------------|----------------------|------------|----------|----|----------|
| Name | | Amount | Check Number | | | | | |
| | _ | | | VOIDED CHECKS | | | | |
| P.O. Box Rental (1 year) | \$ | 134.00 | 2295 | | | | | |
| PI - Schedules | \$ | 15 1.00 | 2230 | | | | | |
| PI - Petty Cash Operating Fund | \$ | | | | | | | |
| PI - Travel Expense to VRC | \$ | - | | | | | | |
| Secretary - Expense Reimbursement | \$ | | | Literature | Expense | | | |
| Activities | \$ | | | H&I Literature | \$ | 128.80 | | |
| Storage Rental | \$ | _ | | PI Literature | \$ | - | | |
| Checks | \$ | _ | | Group Literature | \$ | 971.33 | | |
| Newsletter-Expense Reimbursement | \$ | - | | Add Lit | \$ | - | | |
| Literature- Expense Reimbursement | \$ | - | | | \$ | _ | | |
| Treasurer's-Expense Reimbursement | \$ | _ | | Starter kit Inst Mtg | \$ | _ | | |
| Policy - Expense Reimbursement | \$ | _ | | Sub Total | \$ | 1,100.13 | | |
| RCM - Travel Advance | \$ | - | | Lone Star Discount | \$ | - | | |
| VRC 35 Donation | \$ | - | | Total Literature | \$ | 1,100.13 | | |
| Safe Deposit Box | \$ | - | | | 1 | , | | |
| PI Phone Line / Freedom Voice | \$ | 8.45 | | | | | | |
| Literature (Florida Regional Office) | \$ | 988.37 | | | | | | |
| VRSC, Inc. (Regional Donation) | \$ | - | | | | | | |
| World Donation | \$ | - | | | | | | |
| Reimbursement Brad H Website hosting | \$ | - | | | Basic Text | t Fund | | |
| Area Rent | \$ | 30.00 | 2296 | | Beginning | Balance | \$ | 3,118.18 |
| Sam T Outreach | \$ | - | | | BT Count | | | 37 |
| | \$ | - | | | Ending Ba | lance | \$ | 2,853.63 |
| | \$ | - | | | | | | |
| | \$ | - | | | | | | |
| | \$ | - | | | | | | |
| Total Expenses | \$ | 1,160.82 | | | | | | |
| | | | | | | | | |
| Balance | \$ | 5,513.55 | | | | | | |
| | | | | | | | | |
| Set Asides | | | | | | | | |
| Prudent Reserve | \$ | 437.00 | | | | | | |
| PI Schedules \$250 qtrly \$83.33 monthly | \$ | 166.66 | Paid Mar 2019 | | | | | |
| Newsletter \$25 qtrly \$8.33 monthly | \$ | 25.00 | Paid Feb 2019 | | | | | |
| Safe Deposit Box \$150 yr \$12.50 monthly | \$ | 137.50 | Paid June 2018 | | | | | |
| PO Box Rental \$134 yr \$11.17 monthly | \$ | - | Paid May 2019 | | | | | |
| Freedom Voice Phone Line | \$ | 8.45 | | | | | | |
| Website hosting \$148.24 \$12.36 monthly | \$ | 61.80 | | | | | | |
| Activities | \$ | 400.00 | | | | | | |
| Outreach | \$ | 5.54 | | | | | | |
| Tentative literature order | \$ | 1,414.68 | | | | | | |
| NA in May Basic Text Fund | \$ | 2,853.63 | | | | | | |
| Total Set Asides | \$ | 5,510.26 | | | | | | |
| Available Cash | \$ | 3.29 | | | | | | |
| Total Set Asides & Avail Cash | \$ | 5,513.55 | | | | | | |
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SUBCOMMITTEE REPORTS

Activities - OPEN

Archives - No report

H & I - All is well with H and I. Grace House has an open panel available as well as MRC Youth and Salvation Army. We

have an open secretary position available. Clean time requirements are 3 months to sit in, 6 months to share, 9 months

to carry your own panel.

<u>Literature</u> – no report

NA in May - Hello family. We had a successful event. We had 13 shirts and a few mugs left to sell. We will have that

money in the next few days. The total in the bank account as of today is \$6,629.41 after we take out seed money for

next year which is \$1,500. The total will be \$5,129.41 plus the \$266.00 for shirts and mugs total should be \$5,395.41. We

will cut area a check for next month. On June 15, 2019 we will have a close meeting which will be held at Dunkin Donuts

on Union at 1:00 pm.

Newsletter – Thanks family; newsletter continues to be of service. The summer issue will be distributed today. The next

issue is due out September and will be on experience, strength and hope on steps 1, 2 and 3. Any willing to contribute

contact me. The next meeting is to be announced but will be in the end of June.

<u>Outreach</u> – Hello family, outreach is in desperate need of support right now but is otherwise manageable. Here after it

calms down a bit I will get a group together to help put together a service workshop. Expect it sometime in late June or

early July.

Policy and Procedure – Greetings family, I uploaded the new and updated guidelines on the NA website as well as the

updated subcommittee guidelines.

Public Relations – No report

GROUP REPORTS

Clean Steam - Hello Family

All is well at Clean Steam. We had 23 addicts attend with \$22.00 income. We could use your support.

Come on out Saturday night at 7:00

<u>Clarity</u> – Hello family, all is well at Clarity. We have a regular attendance of home group members and average 30-50 per meeting. Come to Clarity and share your experience, strength and hope.

<u>Cordova Hope-</u> Hello family, all is well at Cordova Hope. We had an attendance of 255 addicts in attendance in the last month, 17 of which were newcomers.

<u>Desire</u> – Desire keeps the doors open and sharing the message of recovery, we usually have 2-3 treatment centers and a lot of halfway houses in attendance. We are between 60-80 addicts weekly.

Doin this Thing- not present

Get Honest or Die – All is well.

GIFT – not present

Good Orderly Direction – not present

Harmony- not present

<u>High On Life</u> – Greetings from HOL where all is well. We have two clean time celebrations, Geoff B. and Ben B. will both celebrate two years on June 3rd. Tomorrow night will be our last at Grimes, so come help us say goodbye to that church and on June 3rd not only can you help Ben and Geoff celebrate but you can help us start off on the right foot at our new church. We will now be meeting at Colonial Park United Methodist Church in the fireplace room. Same day and time. We had 47 addicts come in the door this month.

<u>Hope Dealers</u> – Hello family, things are slow at Hope Dealers. The last 2 meetings we had only 2 addicts arrive. We are asking for support. All who are brave enough to make the trek to Arlington have been glad they did. We are in a nice quiet country setting so please join us.

<u>Keep it Green</u> – Good afternoon WTASC members. Keep is Green is doing okay. We have 1-3 newcomers at each meeting, most of them from drug court or halfway houses. We are glad we can be there for them. Our only problem seems to be building a core group of members that can be there for business meetings and take service positions. It's just the ups and downs of being a home group.

<u>Lunch Bunch</u>— The Lunch Bunch remains the favorite lunch-time destination for area Narcotics Anonymous members and visitors. This month's visitors included eight addicts from Chicago, three from St. Louis, two from Nashville and two from Dallas. Newcomers and groups from treatment programs are, of course, always welcome. We meet seven days a week. Meeting times are at noon M-F and two o'clock on Sundays. Saturday meetings are at 90 minutes. This week was a speaker meeting and Shelby R. from our home group did a bang-up job carrying the message. Money generated by last month's Speaker Jam, after expenses, totaled \$366.00. We happily donated that amount to NA In May.

<u>One is Too Many</u> – All is well with one is too many. No newcomers, no new members, no birthdays. We have out speaker meeting on the last Friday of the month.

Plan B- not present

<u>Primary Purpose</u> – All is well at primary purpose. We have had an average of 25-35 people with about 6 newcomers this past month. Thank you for allowing me to be of service.

<u>Saturday Night Alive</u> – Our higher power has been helping us since I reported last month's slumping attendance. However, we still encourage everyone to come visit us or even consider making Saturday Night Alive yours. OH! Our A/C Rocks!

<u>Simplicity is the Key</u> – Hello family, everything is well at SITK. We had 162 addicts attend our meeting last month with 2 newcomers. We have 1 birthday but it will be in July.

<u>Something Different</u> – All is well at Something Different. Average attendance is about 20-30 people. Average 1-2 newcomers per meeting. No changes to report.

<u>Spiritual Awakenings</u>- Hello family, all is well at Spiritual Awakenings. Our average attendance is 20 people. We have 1-2 newcomers per meeting. Come out and support on Friday nights.

Step Write In- not present

Thursday Nighters – All is well.

<u>Unity</u> – Live in well, averaging 17 attendance every Tuesday. Averaging treatment center twice a month. We are mostly studying the basic text for the newcomers trying to maintain the clearcut message of the NA way.

We are Entirely Ready – not present

<u>Welcome Home</u> – Welcome Home celebrated its 8th year this month with 188 in attendance and 2 newcomers. **You+me=we-** We have 29 newcomers and 152 in attendance.

Upcoming Birthdays

June 9

Milo C., (R.I.P.) 17 years Lunch Bunch

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James PW 6 years, Clarity
       Brian C. 15 years, Lunch Bunch
June 17
       Dave K 11 years, Something Different
June 24
       Jonathan 2 years, Get Honest or Die
June 22
       Eddie A., 9 years, Lunch Bunch
       Kendu L., 16 yrs, Lunch Bunch
       Will T., 19 yrs, Lunch Bunch
June 25
       Perry B 2 years, Clarity
June 29
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Karen W, 9 yrs, You+Me=We

OPEN FORUM TOPICS

1.) Tayler O brought up concerns regarding our PO Box- The PO office at Poplar and Highland is up for renewal on May 31 but there is no appointed person to check the PO box. It has been done by the treasurer in the past but it is not in the written requirements. Tayler is asking to see what the group

thinks about appointing someone to be required to check the PO box. Lucy and Dennis reported concerns about accountability if only one person is in charge of the PO box (treasurer), and there would be more accountability for 2 people to be responsible. The Secretary will take check to PO box until GSRs have business meetings and choose whether to bring a motion to area designating a committee member to be responsible for the PO box.

- 2. Glenn H made an announcement that the WTASC prior meeting space was unaware that area was no longer meeting there and the key is still out. WTASC committee will reach out to prior area chair to get key back to the meeting space.
- 3. Lucy made an announcement and handed out to GSRs information on phone stands from region to sell as fundraiser for VRC.

OLD BUSINESS

None- motion that was sent to groups for vote was not supposed to be sent back to groups.

NEW BUSINESS

No new business

Date Received: 2/3/19

VRSC Service Resume

| | (Please print legibly in ink) |
|--|---|
| Name: Eric P | Clean date: 11/04 Total Clean Time: 14 years 5mo |
| Address: 1505 BArley CIr Knotville TN 379 | |
| Home phone: (Office/Mo | bile phone: (865) 454-5/6/fax: () |
| Position nominated for: H+ T Cha | Term of Commitment: 2 years |
| Nominated by: Appointed by | KALL Second by: |
| | service positions you have held within the past five years ice: 8/1017-3/2018 ASC HHF Vice Chair All 8/2012-83/2019 Regional HHF Vice Chair servant or have been removed from a service position in the |
| What resources and experience (school, work for which you have been nominated: 1 ho | volunteer, etc) do you believe you can bring to the position Lead HOF Orlentations + |
| Please include any other information which y MA SPONSON GAN VON I Have a thorough in handools. I am will term. | ou consider relevant to your nomination: have a k NA Ster, traditions, & Concerts derstanding of the HHI ing to serve for the full |
| I have read the attached letter and am willing the Volunteer Region of Narcotics Anonymou position to the best of my ability. | to make the necessary commitment as a trusted servant of s, and if elected, pledge to perform the duties relative to my |
| I understand that any committee or person ha funds at all times. I furthermore understand against any individual found misappropriatin | andling any NA funds is completely accountable for these that the VRSC has the authority to pursue legal action ag these funds. |
| Signed: | Date: 2/3/19 |

Date Received: 5.5-15

VRSC Service Resume

(Please print legibly in ink)

| Name: Jamb. Clean date: 1-23-12 Total Clean Time: 7-yrs |
|--|
| Address: 1513 Buckeye Rd |
| K-nowille, TN 30515 |
| Home phone: (Office/Mobile phone: (%5) 565-9538 Fax: (|
| Position nominated for: VRC 38 Chair Term of Commitment: 1+ yes |
| Nominated by: Second by: |
| Please list all group, area, regional and world service positions you have held within the past five years and approximate dates for each period of service: CoSR 2014-18, KACNA 4 ViceChair 2014-18 KACNA 5 Chair 2016-18 |
| If you have not completed a term as a trusted servant or have been removed from a service position in the past five years, please explain: |
| |
| What resources and experience (school, work, volunteer, etc) do you believe you can bring to the position for which you have been nominated: I have been involved by Knewille Area Cowenhion for 50 yrs. Professionally, I worked in Hospitality of for 15 yrs. In that time, I gained experience in Event planning, Budgeting, and Team Management. |
| Please include any other information which you consider relevant to your nomination: I have been clean for 7+ yrs. I have a spondar, who has a spondar I have a working Knowledge of the 12 steps, 12 thank and 12 Concepts. I have a Homegroup. I have never misapropriated NA funds. |
| I have read the attached letter and am willing to make the necessary commitment as a trusted servant of the Volunteer Region of Narcotics Anonymous, and if elected, pledge to perform the duties relative to my position to the best of my ability. |
| I understand that any committee or person handling any NA funds is completely accountable for these funds at all times. I furthermore understand that the VRSC has the authority to pursue legal action against any individual found misappropriating these funds. |
| Signed: |