West Tennessee Area Service Committee Minutes (6/23/2019)

WHAT DO WE NEED TO KNOW FOR OUR BUSINESS MEETING?

| Open Positions | Suggested Clean Time |
|----------------|----------------------|
| Alt Secretary | 1 year |
| RCM | 3 years |
| Activities | 1 year |
| Archives | 5 years |

FOR FULL DESCRIPTIONS OF MOTIONS TO BE VOTED ON PLEASE READ NEW BUSINESS

- 1.) VOTE ON ADDING ANOTHER PIECE OF SUBSIDY LITERATURE
- 2.) ADDING NEW WTASC SECRETARY DUTIES/FULFILLMENTS FOR POSITION

| Title/Sub/Group | Name | 1/27/2019 | 2/24/2019 | 3/24/2019 | 4/28/2019 | 5/26/2019 | 6/23/2019 | |
|-------------------------------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| Administrative | | 100 | | | | | | |
| Chairperson | Drew R. | X | Х | Х | Х | 0 | Х | |
| Vice Chairperson | Sara S. | X | Х | OPEN | X | 0 | X | |
| Secretary | Sarah M. | X | X | OPEN | OPEN | Х | X | |
| Alternate Secretary | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | OPEN | |
| Treasurer | OPEN | Х | 0 | Х | Х | OPEN | OPEN | |
| Alternate Treasurer | Leigh Ann F. | Х | Х | Х | OPEN | Х | Х | |
| Regional Committee Member | OPEN | OPEN | OPEN | OPEN | OPEN | | OPEN | |
| Alternate Regional Committee Member | OPEN | Х | X | Х | Х | X | OPEN | |
| Subcommittees | | | | | | | | |
| Activities | OPEN | X | Х | 0 | OPEN | OPEN | OPEN | |
| Archives | OPEN | OPEN | OPEN | OPEN | OPEN | X | X | |
| Hospitals and Institutions | Susan V. | Х | Х | Х | Х | X | Х | |
| Literature | Bronson R. | X | 0 | X | X | X | X | |
| NA in May | Geoff B. | OPEN | OPEN | X | X | X | X | |
| Newsletter | Juan S. | X | X | X | X | X | X | |
| Outreach | Sam T. | X | X | X | X | X | X | |
| Policy and Procedures | Tayler O. | X | X | X | X | X | X | |
| Public Relations | Bill S. | X | X | X | X | 0 | X | |
| Voting Groups | Dill G. | | | ~ | | , i | | |
| Clarity (was Farfromusen) | Hayley H. | Х | Х | Х | Х | Х | Х | |
| Clean Steam | Chris R. | X | X | X | X | X | X | |
| Cordova Hope | Paul B. | Ô | X | X | Ô | X | Ô | |
| Desire | Russell | X | X | X | X | X | X | |
| Get Honest or Die | Andrew M. | X | X | X | X | X | X | |
| High On Life | David T. | X | X | X | X | X | X | |
| Hope Dealers | Michael M. | X | X | X | X | X | X | |
| Lunch Bunch | Willie T. | X | X | X | X | X | X | |
| Keep It green | Brooks S | X | X | X | X | X | X | |
| One is too many | Susan V. | X | X | X | X | X | X | |
| Primary Purpose | Dennis B | X | X | X | X | X | X | |
| Saturday Night Alive | Glen H. | X | X | 0 | X | X | X | |
| Simplicity is the Key | Geoff B. | X | X | х | Х | Х | Х | |
| Something Different | Bill S. | X | X | X | X | X | X | |
| Spiritual Awakenings | Kate G. | 0 | X | X | 0 | X | X | |
| Step Write In | Vince H. | X | 0 | X | X | 0 | X | |
| Thursday Nighters | Sam | X | X | X | X | X | X | |
| Unity Group | Lamar G. | 0 | X | Х | 0 | X | X | |
| Welcome Home | Rvan B. | X | X | X | 0 | X | X | |
| You + Me = We | Karen W. | X | 0 | X | Х | X | X | |
| Non-Voting Groups and Meetings | | - | 1 | 1000 | | 7/2 | | |
| Clean A.I.R. | Allison L | 0 | 0 | 0 | 0 | 0 | 0 | |
| Good Orderly Direction | Ben D. | 0 | х | 0 | X | 0 | X | |
| No Matter What | Drew R. | 0 | 0 | 0 | 0 | 0 | X | |
| We Are Entirely Ready | Mancill W. | X | X | 0 | Х | 0 | 0 | |
| Plan B | Brandy C | X | 0 | X | 0 | 0 | 0 | |
| G.I.FT. | Frank S. | X | Х | 0 | X | 0 | 0 | |
| Harmony | Thomas B. | X | X | 0 | X | 0 | 0 | |
| Doin' This Thing | Brad B. | X | X | X | 0 | 0 | 0 | |

EXECUTIVE COMMITTEE

- Chair No report
- <u>Vice Chair</u> No report

- Secretary I would like to ask GSRs to make sure they put birthdays for the next 2 months on their area reports so that they can be added to the website calendar.
- RCM OPEN
- RCM Alt OPEN
- Treasurer

| | Monies Re | sceived | | | | | | |
|---------------------------|-----------|-----------|----------|----------|----|---------------|-------------|--|
| Source | | iterature | r | onations | - | Tot Rec'ds | Basic Texts | |
| Clean A.I.R. | \$ | - | \$ | - | \$ | - I OC REC US | Danie read | |
| Clarity | \$ | 67.40 | \$ | 20.00 | s | 87.40 | 5 | |
| Clean Steam | \$ | 35.60 | \$ | - | \$ | 35.60 | 2 | |
| Cordova Hope | \$ | - | \$ | 12 | \$ | - | | |
| Desire | \$ | 3.40 | \$ | 22.60 | \$ | 26.00 | - 1 | |
| Doin This Thing | \$ | - | \$ | - | s | - | | |
| Friday Night Step Writing | \$ | 25.00 | \$ | 10.00 | \$ | 35.00 | 5 | |
| Get Honest or Die | \$ | 40.70 | \$ | 44.30 | \$ | 85.00 | 4 | |
| Gift | \$ | | \$ | - | Ś | 84.00 | | |
| Good Orderly Direction | \$ | 5.50 | \$ | 62 | s | 5.50 | | |
| Harmony | \$ | 12.00 | \$ | - | \$ | - | - 7 | |
| High on Life | \$ | 6.80 | \$ | 0.20 | s | 7.00 | | |
| Hope Dealers | \$ | | \$ | - | \$ | | | |
| Hopenminded | \$ | - | \$ | - | s | - | - 1 | |
| Keep it Green | \$ | 2.25 | \$ | 7.75 | s | 10.00 | | |
| Lunch Bunch | \$ | 142.20 | \$ | 52.80 | \$ | 195.00 | 7 | |
| No Matter What | \$ | 57.40 | \$ | 142.60 | \$ | 200.00 | 2 | |
| One is Too Many | \$ | - | \$ | - | Ś | - | Ī | |
| Plan B | \$ | - 92 | \$ | - 0 | \$ | - 2 | | |
| Positive Awareness | \$ | | \$ | - | \$ | 2- 3 | - 3 | |
| Primary Purpose | \$ | 17.70 | \$ | 20.30 | 5 | 38.00 | | |
| Sat Nite Alive | \$ | 9.00 | \$ | 57.00 | \$ | 66.00 | | |
| Simplicity is the Key | \$ | 3.00 | \$ | 45.00 | \$ | 45.00 | | |
| Something Different | \$ | 92 | \$ | - | s | 13.00 | | |
| Spiritual Awakening | \$ | 20.00 | \$ | - | \$ | 20.00 | 4 | |
| Step Write In | \$ | 20.00 | \$ | 5.00 | \$ | 5.00 | | |
| Thursday Nighters | \$ | 57.50 | \$ | 33.50 | Ś | 91.00 | 2 | |
| Unity | \$ | 2.75 | \$ | - | \$ | 2.75 | | |
| We Are Entirely Ready | \$ | | \$ | - | \$ | - | | |
| Welcome Home | \$ | 20.10 | \$ | 4.90 | 5 | 25.00 | | |
| You+ Me = we | \$ | 34.10 | \$ | 9.90 | \$ | 44.00 | , | |
| Mirades Happen | \$ | 31.10 | \$ | 5.50 | \$ | 71.00 | | |
| гиаосэ парроп | | | \$ | | \$ | - | | |
| Already paid and given | \$ | 6.80 | \$ | | \$ | 6.80 | | |
| Sub Totals | \$ | 554.20 | \$ | 475.85 | \$ | 1,030.05 | 33 | |
| 500 10005 | - | 334.20 | 1 | 473.03 | - | 2,050.05 | | |
| Donations | \$ | 475.85 | r | | | | | |
| Literature | \$ | 554.20 | | - | | - 3 | - 3 | |
| Member Donations | \$ | 337.20 | \vdash | | | | | |
| Activities | \$ | 92 | | | | | | |
| Subtotal Received At Area | š | 1,030.05 | | | | - 4 | | |
| Prior Balance | \$ | 5,513.55 | \vdash | | | 1 | | |
| NA in May Basic Text Fund | \$ | 5,261.66 | | 3 | 1 | | | |
| Available | \$ | 11,805.26 | \vdash | | | | | |
| | | , | | | | | | |
| | | | | | | | | |
| | - 8 | | | | | - 13 | | |
| | | | | | | | | |
| | - 2 | | | | | - 1 | - | |
| | 100 | | | | | | - | |
| | - | | | | | | | |
| | 3:1 | | | | - | | | |

| Expenses | | | | | | | |
|--|------|--|-------------------|----------------------|-------------------|----------|----------|
| Name | | Amount | Check Number | | | - | |
| | 3 | - Interest | | VOIDED CHECKS | | | |
| P.O. Box Rental (1 year) | \$ | - 1 | | VOLDED CHECKS | | \vdash | |
| PI - Schedules | \$ | 250.00 | 2297 | | | | |
| PI - Petty Cash Operating Fund | \$ | 230.00 | 2237 | | | | |
| PI - Travel Expense to VRC | \$ | - 0 | | | | \vdash | |
| Secretary - Expense Reimbursement | \$ | - | | Literature | e Expense | | |
| Activities | \$ | - 12 | | H&I Literature | \$ 133.40 | | |
| Storage Rental | \$ | | | PI Literature | \$ 38.80 | - | |
| Checks | \$ | - 82 | | Group Literature | \$ 554.20 | Н | |
| Newsletter-Expense Reimbursement | \$ | | | Add Lit | \$ - | - | |
| Literature- Expense Reimbursement | \$ | - 4 | | PEGG ER | \$ - | - | |
| Treasurer's-Expense Reimbursement | \$ | - 84 | | Starter kit Inst Mtg | \$ - | 1 | |
| Policy - Expense Reimbursement | \$ | - | - 3 | Sub Total | \$ 726.40 | - | |
| RCM - Travel Advance | \$ | - 0 | | Lone Star Discount | \$ - | Н | |
| VRC 35 Donation | \$ | | 3 | Total Literature | \$ 726.40 | • | |
| Safe Deposit Box | \$ | - 2 | | Tour Department | 7 720.10 | - | |
| PI Phone Line / Freedom Voice | \$ | 8.45 | 1 | 1 | - 3 | | |
| Literature (Florida Regional Office) | \$ | 1,599.32 | | | | - | |
| VRSC, Inc. (Regional Donation) | \$ | - | | Ĭ. | | | |
| World Donation | \$ | 4 | | | | \vdash | |
| Reimbursement Brad H Website hosting | \$ | 84 | | · · | Basic Text Fund | _ | |
| Area Rent | \$ | 30.00 | 2298 | - 8 | Beginning Balance | \$ | 2,853.63 |
| Sam T Outreach | \$ | 40.00 | 2299 | | BT Count | - | 33 |
| Sum i God Cach | \$ | - | 1233 | 1 | Ending Balance | Ś | 7,879.34 |
| | \$ | - 2 | | | and garante | - | 7,075.57 |
| | \$ | | 1 | 1 | - 3 | | |
| | \$ | - | | | | - | |
| Total Expenses | \$ | 1,927.77 | | . 8 | | | |
| | | | | | | | |
| Balance | \$ | 9,877.49 | | | | | |
| | 3 | | | | - 3 | | |
| Set Asides | | | | | | | |
| Prudent Reserve | \$ | 437.00 | | | | _ | |
| PI Schedules \$250 qtrly \$83.33 monthly | \$ | 182 | Paid June 2019 | | | _ | |
| Newsletter \$25 qtrly \$8.33 monthly | \$ | 33.33 | Paid Feb 2019 | | 1 | | |
| Safe Deposit Box \$150 yr \$12.50 monthly | \$ | 150.00 | Paid June 2018 | | | | |
| PO Box Rental \$134 yr \$11.17 monthly | \$ | 11.17 | Paid May 2019 | | | | |
| Freedom Voice Phone Line | \$ | 8.45 | Management of the | | 2 | | |
| Website hosting \$148.24 \$12.36 monthly | \$ | 74.16 | | | | | |
| Activities | \$ | 400.00 | | | l i | | |
| Outreach | \$ | 5.54 | | 8 | i i | | |
| Tentative literature order | \$ | (4,249.31) | | | | | |
| NA in May Basic Text Fund | \$ | 7,879.34 | | 3 | 3 | | |
| Total Set Asides | \$ | 4,749.68 | | | | _ | |
| Available Cash | \$ | (133.85) | | | i a | | |
| Total Set Asides & Avail Cash | \$ | 4,615.83 | | | | _ | |
| The state of the s | 3,00 | THE RESERVE OF THE PARTY OF THE | | | | | |
| | | | | | | \vdash | |
| | | | | | | \perp | |
| | 3 | | | 8 | - 3 | | |
| | | | | | | \perp | |
| | 2 | | | 3 | | | |
| | | | | | | | |
| | 33 | - 3 | | . 8 | | | |

SUBCOMMITTEE REPORTS

Activities – OPEN

<u>Archives</u> – No report

H&I - H&I is doing well. We have open panels available for those interested in sharing their experience,

strength and hope. Our secretary position is available. Clean time requirements are 3 months to sit in, 6

months to share, 9 months to carry your own panel.

<u>Literature</u> – No report

NA in May - We have a total accounting for the event. We are cutting a check for the area literature

fund for \$5,261.66. We thank everyone for their support of this event and accounting page has been

included with the report.

Newsletter – Next newsletter will be out in September. That issue will be on steps 1,2 and 3. Any addict

with experience, strength and hope on these steps please contact or attend the next meeting. On July 19

at Starbucks on Poplar and Highland, 6:00 pm.

Outreach - Hello family. All is well with outreach. We are putting on a Service Fair/Workshop at

Trinity United Methodist Church on June 29th. It will be free with free food and beverages. There will

be several speakers including some admin. Positions & subcommittee chairs, with opening and closing

speakers. Please come out and support your Area. Thanks for letting me be of service

<u>Policy and Procedure</u> – No report

<u>Public Relations</u> – No report received

GROUP REPORTS

Clean Steam - Hello Family, All is well at Clean Steam. We have had 3 new comers and 2 new home

group members. We continue to carry the message. We have a literature order of \$35.60 and no

donation to Area.

<u>Clarity</u> – Hello family, all is well at Clarity. Attendance is anywhere between 20-30.

Cordova Hope- Not present

<u>Desire</u> – Hello, Desire is still going and strong. Always have 15-30 halfway house addicts in the meeting and a strong membership of clean time.

Doin this Thing- Not present

<u>Get Honest or Die</u> – All is well at GHOD. Average of attendance of 15 members. We had a couple of newcomers this month.

<u>GIFT</u> – Not present

<u>Good Orderly Direction</u> – Average attendance is 30 people with 8 visitors. Efforts are being made to enhance and grow awareness of involvement in program.

Harmony- Not present

High On Life – Greetings from High on Life where all is well. We are settling into our new meeting space nicely and we still come from the lit for our topics. We have two birthdays in July Paula H 3 yrs and Chris D 23 yrs. will celebrate on July 29th. We had 71 addicts come through the door this month and welcome any and all addicts seeking great recovery. We have a lit order of \$6.80 with no donation to area for a total of \$6.80.

<u>Hope Dealers</u> – Hello family, nothing new to report at Hope Dealers. Our meeting attendance continues to decline. Unfortunately 2 anchor home group members have changed home groups. It only takes 12 minutes to get to Hope Dealers from Wolfchase. Please come out and share your experience, strength and hope.

<u>Keep it Green</u> – Keep it Green is still meeting. We are going through the early summer low head count syndrome. We are doing okay. We still have three or four newcomers at each meeting.

<u>Lunch Bunch</u>— Hello, Everyone! All is well at the Lunch Bunch meeting of NA. Each of our meetings are literature based and our group remains invested in fulfilling our primary purpose. We are asking for support from more experienced members for the Tuesday and Thursday meetings since these are the days when clients from treatment centers are most often in attendance.

No Matter What- We are averaging 6 people a meeting and we are averaging 3-4 newcomers per month. Recovery on the River was very uplifting with positive vibes and experience quality over quantity.

<u>One is Too Many</u> – One is too many is doing well. No newcomers, no new members, approximately 12 in attendance at each meeting. Rick will be speaking next Friday.

<u>Plan B-</u> Not present

<u>Primary Purpose</u> – Hello all, at Primary Purpose we are doing well. There have been several newcomers this past month and our meetings have been on average about 30+ people. This will be my last area in West Tennessee for I am moving on and relocating to Texas. Thank you for allowing me to be of service in all positions these last 18 months. It has been very beneficial to my recovery.

<u>Saturday Night Alive</u> – We're still carrying the message and have a diverse group of folks in attendance. We can always use more people to support our group.

Simplicity is the Key – All is well at SITK. We had 216 addicts attend our meeting and 3 newcomers.

<u>Something Different</u> – Hello, things are going well at Something Different. We average at least 20+ people. We have 2 upcoming birthdays.

<u>Spiritual Awakenings</u>- Hello family- all is well at Spiritual Awakenings. We added 3 new home group members last month and our meeting is growing. Come out and support us on Friday nights.

<u>Step Write In-</u> Meetings remained small, but we have moved back to our old space at Holy Communion on Walnut Grove.

<u>Thursday Nighters</u> – Thursday Nighters is doing well. Each meeting we have drug court and treatment center addicts.

<u>Unity</u> – Unity is alive and kicking. All is well and we need support to bring a clear cut NA message from the literature. We are averaging one treatment center per Tuesday and 18 in attendance.

We are Entirely Ready - Not present

<u>Welcome Home-</u> We are having good meeting attendance with a book study on Tuesday nights and 3 newcomers.

<u>You+me=we-</u> All is well at You+Me=We. We meet daily at 8am in the Cooper-Young area. Our meeting room has changed to 102 on the first floor. Attendance for the last month was 178 including 10 newcomers. We are Drug Court Approved. Please come out & share your Experience, Strength, & Hope.

Upcoming Birthdays

Clean Steam - 8/3/19 Chris R. 2 years

<u>Clarity</u> – 7/23/19 Hayley H. 3 years, 7/25/19 Stevie C. 1 year

Desire - 7/24/19 Paula J. 1 year

Get Honest or Die – 7/29/19 Jonathan M. 2 years, Mandy R. 4 years and Chris M. 14 years.

<u>Hope Dealers</u> – 7/16/19 Jerald F. 1 years, 7/22/19 Daniel M. 7 years

No Matter What- 7/14/19 Drew M. 3 years

<u>Primary Purpose</u> – 7/7/19 Justin B. 2 years

Simplicity is the Key - 7/2/19 Sam T. 3 years, 8/29/19 Geoff B. 11 years

Thursday Nighters - 7/11/19 Sam C. 5 years, 7/18/19 Juan S. 23 years

You+me=we- 7/31/19 Heather P. 8 years, 8/28/19 Tammy S. 15 years, 8/29/19 Patty R. 10 years

OPEN FORUM TOPICS

Dennis- put up advertisement for our NA, graffiti on the side of a building, putting up a mural for a business, brought up concerns about the traditions regarding advertisement and correct channels to go through.

OLD BUSINESS

RCM Elected Positions:

1. Nomination and Appointment of Eric P. for VRC H&I Chair

Votes 20 Yes 1 Absention 0 No

2. Nomination: Sam D. for VRC 38 Chair

Votes 20 Yes 1 Absention 0 No

NEW BUSINESS

Motion made by Bill S (PR Chair) and seconded by Sam T (Outreach)

Motion: We please are asking Area for \$35.00 for 200 copies, flyers for flyer hanging day, date to be announced shortly. Please make check to David T. PR Subcommittee Member.

Intent: To place flyers with NA Information Basic and place in Doctors offices, Emergency rooms, psychiatrists office etc. to better spread the message of recovery and Na to the still suffering addict.

THIS MOTION WAS TABLED UNTIL NEXT AREA

Motion made by Geoff B. (NA in May Chair) and seconded by Tayler O (Policy & Procedures)

Motion: To change guidelines for the NA in May subcommittee approved literature subsidy. To add another piece of literature for upcoming purchase at the subsidized rate. We had a straw last year sent back to the groups to choose literature, results of straw poll were between adding

How It Works & Why and the Step Working Guide aka Flatbook. Send back to the groups to vote on A.) How It Works & Why and B.) Step Working Guide.

Intent: to add another piece of literature to subsidy so we can further carry the message to addict who still suffers.

GROUPS NEED TO VOTE ON ONE PIECE OF LITERATURE TO ADD WITH THE BASIC TEXT IN THE SUBSIDY FUND.

A.) HOW IT WORKS & WHY OR B.) STEPWORKING GUIDE

Motion made by Primary Purpose and seconded by Welcome Home

Motion: To add this to the Secretary duties under the WTASC Guidelines section RESPONSIBILITIES AND QUALIFICATIONS OF ASC OFFICERS Letter C.

"The WTASC secretary keeps the WTASC Post office box key and checks the mail box monthly and brings all mailings received to the Area."

Intent: To ensure the mail gets checked regularly and brought to area.

THIS NEEDS TO BE VOTED ON BY THE GROUPS

Next W.T.A.S.C. meeting is 7/28/2019