

West Tennessee Area Service Committee Minutes (01/28/2018)

WHAT DO WE NEED TO KNOW FOR OUR BUSINESS MEETING?

Open Positions in our Area	Suggested Clean Time
Alternate RCM (pending)	2 years
Alternate Secretary	1 year
Public Relations (pending)	1 year
Outreach	1 year

Terms ending in March that need motions and willingness statements turned in at area in February:

Position	Suggested Clean Time
ASC Chair	2 years
ASC Vice Chair	1 year
Treasurer	3 years
Alternate Treasurer	2 years
Activities	1 year
Literature	1 year
Newsletter	1 year

Motion: To nominate Brad D. for P.R. Chair

Willingness Statement: I, Brad D., am willing to step up as Chair of P.R. and form a committee to spread the message of NA to the general public and help addicts find recovery. I have experience as GSR. I work steps with a sponsor and have never misappropriated NA funds. I have over 5 years clean.

Title/Sub/Group	Name	11/19/2017	12/17/2017	1/28/2018
Administrative				
Chairperson	Christine J.	X	X	X
Vice Chairperson	James R.	X	X	X
Secretary	Mandy R.	X	X	X
Alternate Secretary	OPEN	OPEN	OPEN	OPEN
Treasurer	Michael H.	X	X	X
Alternate Treasurer	Amanda H.	X	X	O
Regional Committee Member	Amanda H.	X	X	O
Alternate Regional Committee Member	OPEN	OPEN	OPEN	OPEN
Subcommittees				
Activities	Sara S.	X	X	X
Archives	Lucy O.	X	O	O
Hospitals and Institutions	Penny B.	X	X	X
Literature	Laurie R.	X	X	X
NA in May	Amanda H.	X	X	O
Newsletter	David T.	X	X	X
Outreach	OPEN	OPEN	OPEN	OPEN
Policy and Procedures	Taylor D.	X	O	X
Public Relations	OPEN	OPEN	OPEN	OPEN
Voting Groups				
Clarity (was Farfromusen)	Hayley H.	X	X	X
Clean A.I.R.	Brad D.	X	X	X
Cordova Hope	Paul B.	X	X	X
Desire	Sarah M.	X	X	X
Doin' This Thing	Jake S.	O	X	X
G.I.F.T.	Frank S.	O	X	X
Good Orderly Direction	Ben D.	X	X	X
Harmony	Thomas B.	O	X	X
High On Life	David T.	X	X	X
Hope Dealers	Marcus M.	X	X	X
Keep It Green	Bill B.	X	X	X
Lunch Bunch	Corey P.	X	X	X
No Matter What	Drew R.	X	O	X
One Is Too Many	Susan V.	X	X	X
Primary Purpose	Thomas R.	X	X	X
Saturday Night Alive	Michael H.	X	X	X
Simplicity is the Key	Geoff B.	X	X	X
Something Different	Bill S.	X	X	X
Spiritual Awakenings	Sara S.	X	X	X
Step Write In	Vince H.	X	X	X
Thursday Nighters	Tracy E.	X	X	O
Unity Group	Lamar G.	O	X	X
We Are Entirely Ready	Ben D.	X	O	X
You + Me = We	Karen W.	X	X	X
Non-Voting Groups and Meetings				
Get Honest or Die	Andrew M.	O	O	X
Hopenminded	Nicole S.	O	O	X
Living Clean	April F.	O	O	O
Starting Somewhere		O	O	O
Welcome Home	Tommy B.	O	O	O

EXECUTIVE COMMITTEE

Chair – Hi family! Your meeting schedules and NA in May flyers are at the back table with Chris.

I've received an email asking us to consider the following dates for our CAR workshop date: February 10th, February 17th, February 24th. We are having the NA in May Italian Dinner on the 10th, which might bring in out of town support.

Vice Chair – No report

Treasurer – See attached

Secretary – No report

RCM – Hey family there is nothing to report from Region but oh there will be next Area. I just need the votes from previous motions.

SUBCOMMITTEE REPORTS

Activities – We had our masquerade NYE event at Hope Presbyterian on December 31st. we had the band Musicboxx, Nicole G. from Clarksdale as our speaker, and a great Italian dinner provided by Hope. We had 43 addicts in attendance including addicts from Jackson and Clarksdale. Since we had such low attendance, we only made \$370. We had planned for a minimum of 70 people for the food which would have cost we would pay \$700 to the church. I took \$500 from our fund, spent \$331.55 for decorations, drinks, etc. which left a balance of \$168.45. With our income of \$370 and the balance of \$168.45, Hope Presbyterian took our total donation of \$540. As of March, 2018 I will be stepping down as Activities chair, so if anyone would like to step up, that would be great!

Archives – No report

H & I – Hey family. All is well with H&I subcommittee. We currently have all our panels filled and going strong. I have received dates from the Department of Corrections for new/existing volunteers. There are quite a lot of them and I will be forwarding them to Mandy to post in the minutes for this month. We are always looking for men and women to help us carry the message of NA to our facilities. We have a literature order of \$132 this month.

Literature – All is good

NA in May – Hello family! Please excuse my absence as I am in Nashville for Region. Thank you for allowing Mandy, our NA in May secretary, to report.

Our next subcommittee meeting is 2/01 at Cafe Eclectic on McLean at 6 pm

Our next Fundraiser is 2/10 at 6 pm. At our Italian Dinner, we will have 2 amazing speakers, amazing food, and amazing desserts made and donated by amazing addicts

Our next event is the pancake breakfast happening in March.... more will be revealed

Newsletter – Greetings. All is well at the Clean Times. We are starting to look ahead to the next issue as it will have to be done early due to school getting out for the summer. If you have any celebrations for April, May, or June please let me know ASAP so I can get them in the current issue.

As you know, we are running a crossword puzzle contest for a free registration to NA in May. The deadline has come and gone as of today, but if you still want to enter I spoke with Amanda and she had an idea to have the rest of the newsletters at the Italian Dinner on Feb. 10th so people can fill them out and turn them in and she will get them to me. I will be giving them to Mandy today. We are still planning on announcing the winner at the Feb. area.

Our next meeting will be held on Feb. 11th at 3pm at Dunkin Donuts at Poplar and White Station. Come on out and have your voice heard.

Policy and Procedure – No report

VRC – No report

GROUP REPORTS

Clarity – Hello family. Clarity is doing well. We have about 35 on average each meeting. We just added six new home group members. We have about three newcomers each meeting.

Clean A.I.R. – Good afternoon everyone! All is well at Clean A.I.R. We continue to have positive meetings that focus on recovery. Average attendance is 25 addicts. Average 2-4 newcomers. No new updates.

Cordova Hope – Hello family. All is well at Cordova Hope. We had 227 addicts in attendance last month, 12 of which were newcomers.

Desire – Good afternoon family! All is well at Desire. We are continuing to have high attendance and are delivering a strong message of recovery to the addict still suffering with no issues to report.

G.I.F.T. – All is well at G.I.F.T. carrying the message. Average attendance is 6 to 8 per week. No newcomers. No changes.

Good Orderly Direction – Hello family. Greetings from Good Orderly Direction. We meet every Thursday from 6:00 pm to 7:30 pm. We have attendance of 30 to 35 addicts per meeting. We have no new members.

Harmony – All is well at Harmony carrying the message. Average attendance is 15 addicts. We had one newcomer. No changes.

High On Life – Greetings. All is well at High on Life. We are currently working on putting our next potluck together so stay tuned for further developments. We have two birthdays Mary N will celebrate 13 years tomorrow night Jan. 29th and next week Feb. 5th I will be celebrating 18 years. So, come on out and help us celebrate. We had a total of 150 people this month including a treatment center. We also added one new home group member.

Hope Dealers – What up and greetings from the evolution of Arlington recovery, Hope Dealers. All is good in our neighborhood. We have an average meeting attendance of 30 on a good day and 60 at a birthday meeting including treatment centers and newcomers.

Hopenminded – We only have two active home group members at this time but an average of 25 in attendance every week. Otherwise, we are doing great! Come out and support us if you can. Thanks!

Keep it Green – All is well at Keep it Green. Average attendance is around 45 addicts per week with 3 newcomers this month. Our home group continues to grow. We have added a couple new home group members this month.

Lunch Bunch – Hi NA family! Lunch Bunch continues to meet 7 days a week. So far this month, we've had over 352 people attend, including 7 newcomers. That's all to report today.

No Matter What – All is ok at No Matter What. Attendance is low. However, we are keeping the doors open and carrying a clear NA message.

One is Too Many – One is Too Many is doing well. We have an average of 15 people each meeting with no new members and one newcomer. Penny B. will be our speaker on February 23rd.

Primary Purpose – All is well at Primary Purpose. We had 0 newcomers last month with an average attendance of 15-25 addicts. No birthdays or events to report. Thank you for letting me be of service.

Saturday Night Alive – All is well at SNA. We continue to have 30-40 addicts, primarily from local recovery houses. We would love to have addicts with clean time to come share their ESH.

Simplicity is the Key – We had about 80 addicts attend our meetings this month. We had 8 newcomers and missed one meeting because of the snow.

Something Different – Thanks to High On Life for allowing us to meet at their facility twice during the holidays. No changes to report. Everything is positive and going well, with an average attendance of 15 people. Thanks for letting me be of service.

Spiritual Awakenings – All is well with SA. We added two new home group members.

Step Write In – Weather and holiday closures meant we couldn't hold most of our meetings so attendance was very low.

Unity – Unity meets every Tuesday night from 7 to 8:30 at Brooks and Old Hernance Road. We are still in dire need of support. Attendance is picking up. Three or four newcomers are trickling in. Looking forward to your support.

We Are Entirely Ready – Hello family! At We Are Entirely Ready, our meetings are every Saturday from 6:00 to 7:30 pm. We average around 20 to 25 addicts per meeting. We have no new members and no birthdays.

Welcome Home – All is well at Welcome Home. Attendance is growing on every day we meet. We started a book study on Tuesday night. We had 4 newcomers.

You+Me=We – Hi family! All is well at You + Me = We. We share the message of recovery 7 days a week in the Cooper-Young area. Our attendance has been 141 including 11 newcomers over the last month. We have no birthdays this month. Please join us and share the message of recovery.

OPEN FORUM TOPICS

Penny B. – We would like to do a service learning day prior to NA in May, possibly at the Pancake breakfast. I will talk to the NA in May committee about this possibility. We have a lot of open positions and a lot of positions coming open. So we would like to spread the word about how important service is.

It is important not only for GSRs to attend, but for us to encourage our home group members and sponsees to attend and get involved in service.

OLD BUSINESS

Motion: To nominate Leigh Ann F. for Alternate RCM:

This motion was suspended

Regional Motion #01-11-26-17 to add X Section on Letter B:

Motion passed (Yes 19 - No 1 – Abstain 3)

Regional Motion #02-11-26-17 to Change Article BI Section 3A:

Motion passed (Yes 20 – No 0 - Abstain 3)

NEW BUSINESS

Motion: This area provide H&I this literature at this area their literature order even though we are under prudent reserve.

Intent: To carry the message

Motion passed (Yes 23 – No 0 – Abstain 0)

Motion: To suspend motion to vote on Leigh Ann F. willingness as RCM alternate so that it does not get thrown out

Intent: To avoid vacancy for another 2 months without an RCM alternate

Motion passed (Yes 23 – No 0 – Abstain 0)

Motion: To nominate Brad D. for P.R. Chair

Intent: To fill an open position

Willingness Statement: I, Brad D., am willing to step up as Chair of P.R. and form a committee to spread the message of NA to the general public and help addicts find recovery. I have experience as GSR. I work steps with a sponsor and have never misappropriated NA funds. I have over 5 years clean.

Next W.T.A.S.C. meeting is 02/25/2018

TREASURER'S REPORT FOR JANUARY				
Monies Received				
Source	Literature	Donations	Tot Rec'ds	Basic Texts
	\$-	\$-	\$-	
Clean A.I.R.	\$-	\$-	\$-	
Clarity	\$34.49	\$0.01	\$34.50	
Cordova Hope	\$66.80	\$3.20	\$70.00	3
Courage to Change	\$-	\$-	\$-	
Desire	\$43.00	\$16.00	\$59.00	
Doin This Thing	\$25.50	\$14.50	\$40.00	
Get Honest or Die	\$-	\$-	\$-	
Gift	\$8.55	\$41.45	\$50.00	
Good Orderly Direction	\$3.20	\$0.80	\$4.00	
Harmony	\$-	\$-	\$-	
High on Life	\$22.10	\$10.13	\$32.23	2
Hope Dealers	\$30.78	\$4.22	\$35.00	
Hopenminded	\$32.78	\$0.22	\$33.00	2
Keep it Green	\$43.50	\$73.50	\$117.00	
Living Clean	\$-	\$-	\$-	
Lunch Bunch	\$147.20	\$5.00	\$152.20	
Miracles Happen	\$-	\$-	\$-	
More Will Be Revealed	\$-	\$-	\$-	
New Beginings II	\$-	\$-	\$-	
No Matter What	\$72.25	\$13.10	\$85.35	2
Out of The Darkness	\$-	\$-	\$-	
One is Too Many	\$17.50	\$2.50	\$20.00	
Positive Awareness	\$-	\$-	\$-	
Positive Image	\$-	\$-	\$-	
Primary Purpose	\$16.03	\$10.97	\$27.00	
Sat Nite Alive	\$31.40	\$91.60	\$123.00	2
Simplicity is the Key	\$6.80	\$20.20	\$27.00	
Somerville Group	\$-	\$-	\$-	
Something Different	\$20.00	\$7.00	\$27.00	4
Spiritual Awakening	\$15.60	\$2.40	\$18.00	1
Step Write In	\$14.35	\$10.65	\$25.00	
The Attic	\$-	\$-	\$-	
Thursday Nighters	\$4.77	\$0.23	\$5.00	
Unity	\$-	\$-	\$-	
We Are Entirely Ready	\$-	\$-	\$-	
Welcome Home	\$149.05	\$14.95	\$164.00	7
You+ Me = we	\$16.30	\$10.00	\$26.30	1
Get Honest or Die	\$-	\$-	\$-	
Gift	\$-	\$-	\$-	
Good Orderly Direction	\$-	\$-	\$-	
Harmony	\$-	\$-	\$-	
Misc	\$-	\$-	\$-	
Sub Totals	\$821.95	\$352.63	\$1,174.58	24
Donations	\$352.63			
Literature	\$821.95			
NA in May donation	\$-			
Activities	\$-			
Subtotal Received At Area	\$1,174.58			
Prior Balance	\$5,476.83			
Out of The Darkness	\$-	\$-	\$-	
Available	\$6,651.41	\$2.50	\$20.00	

Expenses					
Name	Amount	Check Number			
			VOIDED CHECKS		
P.O. Box Rental (1 year)	\$-				
PI - Schedules	\$-				
PI - Petty Cash Operating Fund	\$-				
PI - Travel Expense to VRC	\$-				
Secretary - Expense Reimbursement	\$-		Literature Expense		
Activities	\$-		H&I Literature	\$132.00	
Storage Rental	\$-		PI Literature	\$-	
Checks	\$-		Group Literature	\$821.95	
Newsletter-Expense Reimbursement	\$-		Add Lit	\$-	
Literature- Expense Reimbursement	\$1,080.38		rent	\$-	
Treasurer's-Expense Reimbursement	\$-		Starter kit Inst Mtg	\$-	
Policy - Expense Reimbursement	\$-		Sub Total	\$953.95	
RCM - Travel Advance	\$-		One Star Discount	\$-	
VRC 35 Donation	\$-		Total Literature	\$953.95	
Safe Deposit Box	\$-				
PI Phone Line / Freedom Voice	\$8.45				
Literature (Florida Regional Office)	\$-				
VRSC, Inc. (Regional Donation)	\$-				
World Donation	\$-				
Reimbursement Brad H Website hosting	\$-				Basic Text Fund
Area Rent	\$20.00	2252		Beginning Balance	\$3,321.63
Glen H outreach	\$-			BT Count	24
	\$-			Ending Balance	\$3,164.43
	\$-				
	\$-				
	\$-				
	\$-				
Total Expenses	\$1,108.83				
Balance					
	\$5,542.58				
Set Asides					
Prudent Reserve	\$635.00				
PI Schedules \$250 qtrly \$83.33 monthly	\$83.33		Paid December 2017		
Newsletter \$25 qtrly \$8.33 monthly	\$16.66		Paid November 2017		
Safe Deposit Box \$150 yr \$12.50 monthly	\$87.50		Paid June 2017		
PO Box Rental \$140 yr \$11.67 monthly	\$93.36		Paid May 2017		
Freedom Voice Phone Line	\$8.45				
Website hosting \$148.24 \$12.36 monthly	\$160.68		Paid Dec 2016		
Activities	\$400.00				
Outreach	\$5.54				
Tentative literature order	\$1,211.15				
NA in May Basic Text Fund	\$3,164.43				
Total Set Asides	\$5,866.10				
Available Cash	\$(323.52)				
Total Set Asides & Avail Cash	\$5,542.58				



SHELBY COUNTY DIVISION OF CORRECTIONS VOLUNTEER DEPARTMENT

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www.shelbycountyttn.gov paula.wilson@shelbycountyttn.gov

January 22, 2018

Dear Lead Volunteers:

Please see the list of new volunteer orientation trainings/dates below. **Please ensure to pay close attention to the training dates, times, seating capacity as well as the deadline dates to reserve seating for each training.** Space and seating (per class) is limited and will be reserved on a first request basis. You are encouraged to register by or before the deadline date. Should you miss the deadline date or the class has met its seating capacity you will be required to enroll in the next available training of your choice (no exceptions).

Please be reminded, before a new applicant can register or be considered for one of the trainings below, he or she will need to have completed the following forms and **CLEAR** a background review prior to attending the desired training:

- Volunteer Application (2 pages) online at www.shelbycountyttn.gov
- Motor Vehicle and Criminal History Records Review Form (2 pages)
- A visible photocopy of a valid driver's license or state id

New Volunteer Orientation:

Training Dates:	Times:	Deadline to Register (reserve seating):	Capacity:
Friday, February 2, 2018	8:30 am – 12:30 pm	Monday, February 29, 2018	20
Friday, February 16, 2018	8:30 am – 12:30 pm	Friday, February 2, 2018	20
Friday, March 2, 2018	8:30 am – 12:30 pm	Friday, February 16, 2018	20
Monday, March 19, 2018	8:30 am – 12:30 pm	Monday, March 5, 2018	20
Thursday, March 22, 2018	5:30 pm – 9:30 pm	Thursday, March 8, 2018	60
Tuesday, April 3, 2018	8:30 am – 12:30 pm	Tuesday, March 20, 2018	20
Tuesday, April 17, 2018	8:30 am – 12:30 pm	Tuesday, April 3, 2018	20
Thursday, April 19, 2018	5:30 pm – 9:30 pm	Thursday, April 5, 2018	60
Wednesday, May 2, 2018	8:30 am – 12:30 pm	Wednesday, April 18, 2018	20
Thursday, May 17, 2018	8:30 am – 12:30 pm	Thursday, April 26, 2018	20
Thursday, May 24, 2018	5:30 pm – 9:30 pm	Thursday, May 10, 2018	60
Monday, June 4, 2018	8:30 am – 12:30 pm	Monday, May 21, 2018	20
Tuesday, June 19, 2018	8:30 am – 12:30 pm	Tuesday, June 5, 2018	20
Thursday, June 28, 2018	5:30 pm – 9:30 pm	Thursday, June 14, 2018	60
Tuesday, July 17, 2018	8:30 am – 12:30 pm	Tuesday, July 3, 2018	20
Thursday, July 26, 2018	5:30 pm – 8:30 pm	Thursday, July 12, 2018	60
Friday, August 17, 2018	8:30 am – 12:30 pm	Friday, August 3, 2018	20
Thursday, August 23, 2018	5:30 pm – 9:30 pm	Thursday, August 9, 2018	60
Wednesday, September 5, 2018	8:30 am – 12:30 pm	Wednesday, August 22, 2018	20
Tuesday, September 18, 2018	8:30 am – 12:30 pm	Tuesday, September 4, 2018	20
Thursday, September 27, 2018	5:30 pm – 9:30 pm	Thursday, September 13, 2018	60
Tuesday, October 2, 2018	8:30 am – 12:30 pm	Tuesday, September 16, 2018	20
Wednesday, October 17, 2018	8:30 am – 12:30 pm	Wednesday, October 3, 2018	20
Thursday, October 25, 2018	5:30 pm – 9:30 pm	Thursday, October 11, 2018	60



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January 22, 2018

Dear Lead Volunteers:

Happy New Year! Hope you're having a WONDERFUL year so far. The Volunteer Department would like to personally thank each of you for your countless hours of services and talents shared with our clients and staff in the year 2017. We look forward to working with you again this year in 2018.

As you know, we at the Division of Corrections believe training is an essential tool necessary to enhance a volunteers' experience and to ensure safety and security procedures are maintained for our clients, staff and guests. As anticipated, the dates for this year's 2018 in-service (recertification) trainings have at last been identified by the Training Academy.

Please ensure to pay close attention to the training dates, times, seating capacity as well as the deadline dates to reserve seating for each training. Space and seating (per class) is limited and will be reserved on a first request basis. You are encouraged to register by or before the deadline dates. Should you miss the deadline date or the class fulfills its seating capacity you will be required to enroll in the next available training of choice (no exceptions).

Please be reminded: In-service training is annual and **mandatory** (4 hrs.) for all **established** volunteers seeking to remain active and renew his/her status with the Division of Corrections Volunteer Program.

In-Service (Recertification) Training:

Training Dates:	Times:	Deadline to Register (reserve seating):	Capacity:
Saturday, February 17, 2018	9:00 am – 1:00 pm	Friday, February 2, 2018	60
Thursday, February 22, 2018	5:30 pm – 9:30 pm	Thursday, February 8, 2018	60
Thursday, March 8, 2018	8:30 am – 12:30 pm	Thursday, February 22, 2018	30
Thursday, March 15, 2018	5:30 pm – 9:30 pm	Thursday, March 1, 2018	60
Saturday, March 17, 2018	9:00 am – 1:00 pm	Friday, March 2, 2018	60
Thursday, April 12, 2018	8:30 am – 12:30 pm	Thursday, March 29, 2018	30
Saturday, April 21, 2018	9:00 am – 1:00 pm	Friday, April 6, 2018	60
Thursday, May 10, 2018	8:30 am – 12:30 pm	Thursday, April 26, 2018	30
Saturday, May 19, 2018	9:00 am – 1:00 pm	Friday, May 4, 2018	60
Thursday, June 14, 2018	8:30 am – 12:30 pm	Thursday, May 31, 2018	30
Saturday, June 23, 2018	9:00 am – 1:00 pm	Friday, June 8, 2018	60
Thursday, July 12, 2018	8:30 am – 12:30 pm	Thursday, June 28, 2018	30
Saturday, July 21, 2018	9:00 am – 1:00 pm	Friday, July 6, 2018	60

Lead Volunteers are responsible for ensuring each **established** member in his/her organization is advised of this communication and registered to attend one of the trainings listed above. **Volunteers will be required to return his/her current identification in order to receive a new identification (valid until the year 2019).** All requests should be emailed, mailed or faxed to the Volunteer Department by or before the deadline date. Any active volunteer who fails to complete his/her training requirements will be placed in an inactive status and required to resubmit application as a new volunteer in order to return to the program. New volunteers are **NOT** permitted to attend in-service training. Lead Volunteers will receive a separate communication via email outlining these dates.